



Health Services Officer Category
OF THE U.S. PUBLIC HEALTH SERVICE
Strength Through Diversity



- I. **Call to Order and Introductions** - CDR Linda Thai, BASPAG Chair 2008, greeted the group and called the meeting to order at 11:00 am hours EDT. Roll call was taken by LCDR Chau M. Vu. There were 6 out of 13 voting members present, and there was not a quorum. CDR Sheila Merriweather suggested that the meeting be continued but it is just for information.
- II. **Approval of Minutes** - Approval of June minutes was tabled until next meeting.
- III. **Chair Report and Old Business**
 - a. **Chair Report:** CDR Thai stated that she did not have any new information to report since she was away last month and did not attend the August HS PAC meeting.
 - Old Business**
 - b. **BASPAG Coin:** CDR Merriweather stated that she had received \$50 from 10 officers, which totaled \$500. She stated that she is holding onto these checks because the BASPAG cannot order these coins until we can deposit at least \$800 into the COF account. There are still officers who had stated that they were interested in donating money but she has not yet received the checks. CDR Thai asked if we can remind these officers again and CDR Merriweather stated that we can do that. LCDR Vu stated that there were about 11 voting members and 5 non-voting members who had stated that they would donate money. LCDR Amy Chanlongbutra asked CDR Merriweather where she can send the money. CDR Merriweather stated that she will send out a reminder email. CDR Merriweather stated that she will speak with LCDR Vu after the meeting, and LCDR Vu can send a reminder email to the list of officers who have not sent the checks.
- IV. **New Business:** None
- V. **Standing Committee Reports**
 - a. **Membership:** CDR Thai stated that she plans to work with LT Elizabeth Claverie-Williams this week to determine whose memberships will expire next year. She stated that there will be at least two spots in the voting membership for next year. One is LCDR Michelle Bleth-Weber who had resigned her membership, and CDR Thai's membership will also be expired. CDR Thai plans to work with LT Claverie-Williams and will send out the Nomination Announcement package when she returns from her trip next month. CDR Thai asked that LT Claverie-Williams send an



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email to BASPAG asking the voting members when their membership will be expired. LT Claverie-Williams stated that she will be on convalescent leave for 30-60 days as of next week. She stated that her Co-Chair for the Membership subcommittee is CDR Felicia Binion Williams, and that she will ask CDR Williams to help step in during her absence. CDR Thai asked that LT Claverie-Williams leave the information so she can work it out with CDR Felicia Williams.

- b. Mentoring:** LCDR Vu asked CDR Thai if she had spoken with CDR Nancy Bill regarding whether she was interested in chairing this subcommittee. CDR Thai suggested that CDR Phillip Toy speak with CDR Nancy Bill regarding this. LCDR Vu stated that she will relay the information to CDR Phillip Toy to contact CDR Bill regarding chairing the Mentor subcommittee.

VI. Open Floor - CDR Thai stated that she would not be able to chair the BASPAG meeting next month since she will be out of the country. CDR Merriweather suggested that CDR Thai asked CDR Ali Danner, the Chair Elect, to help chair the meeting next month. CDR Thai stated that she will do so.

VII. Adjournment - This meeting was adjourned at 11:20 am EDT

Next meeting will be held on September 17th, 2008
Third Wednesday of every month 11:00 -12:00 EDT, 8:00 are PDT.
Teleconference call number: 888-595-6108
Passcode: 9423244
Minutes taken by LCDR Chau M. Vu. Revised by LCDR Chau M. Vu.

