

Physician Assistant Professional Advisory Group
U.S. Public Health Service
February 8, 2007
1830 - 2000

Attendance	Rank	Last Name	First Name	OPDIV
Present	LCDR	Zink	James	DHS
Present	LT	Branch	Tracy	HRSA
Present	LCDR	Hawkins	Camille	OCCO
Present	LCDR	Bonfiglio	Susan	BOP
Excused	LT	Bunnell	Rebecca	HRSA
Excused	LT	Burt	Brian	BOP
Present	CDR	Placide	Frances	IHS
Present	CDR	Hunter-Buskey	Robin	BOP
Present	LCDR	Harris	Robert	HRSA
Excused	LCDR	Tahiru	Adam	HRSA
Present	LCDR	Pelkey	Michele	NOAA
Present	LT	McKinnon	Mark	BOP
Present	LT	Hager	Paul	IHS
Present	LTJG	Martindale	Howie	NHSC
Present	LT	LaFleur	Phillip	BOP
Present	LT	Morrison	Denise	HRSA
Present	LT	Morris	Katherine	IHS
Guests				

Call to order

Meeting was called to order at 1632.

Approval of Minutes

Minutes of Jan 07 minutes were approved.

Summary and Status of Action Items

All open items were reviewed and updated; please see attached.

PAPAG Chair Report – LCDR Zink

PAPAG committee assignments were discussed and reassignments determined.

(See addendum to Committee assignments dated 2/9/2007 per email from LCDR Zink)

Committee Assignments

Communications Committee

LCDR Tahiru

Chair

CDR Hunter-Buskey

Declined Co-Chair position/ reassigned to

Membership Subcommittee (2/9/07)

Readiness Committee

LT Hager Co-Chair
LTJG Martindale Co-Chair

Professional Development Committee

LCDR Harris Chair
LT Morrison Voting member

Membership Committee

LT Branch Chair
LT Morris reassigned to Communications
Subcommittee (2/9/07)

Policy Committee

LCDR Hawkins Chair

Recruitment and Retention Committee

LCDR Pelkey Co-Chair
LT McKinnon Co-Chair

Welcoming Committee

LT Burt Chair

Ad Hoc COA Subcommittee

LT Bunnell Co-Chair
LT McKinnon Co-Chair

Awards Committee

CDR Placide Chair
Lt LaFleur Voting member

Subcommittee Reports

Communications Committee

No report; introductions of new committee members.

Readiness Committee

Introductions of committee members; LTJG Martindale offered to help on this committee.

Professional Development Committee

No report; introduction of committee members.

Membership Committee

No report; introduction of committee members.

Policy Committee

LCDR Hawkins introduced herself. Currently updating HSO Directory. Will let the PAPAG know if she needs help.

Recruitment and retention Committee

No report; introductions given by committee members.

Welcoming Committee

No Report; committee chair excused absence

Ad Hoc COA Subcommittee

Introductions given by committee members. Agenda has been set, speakers content information complete. AAPA: another lecture series being looked into. LT LaFleur offered to do presentations on Awards at the Annual Conference in Cincinnati in the event LCDR Hawkins would not be funded for the conference.

Awards Committee

No report. PA of the Year Award just updated; motion was entered to extend the deadline from 3/1 to 3/15. Motion was seconded by LT McKinnon. LCDR Hawkins will send out the announcement on the deadline extension.

JOAG Liaison – CDR Placide

No report.

JOAG and PHSAPA Liaisons

Both positions remain on hold for volunteers. LCDR Hawkins is currently the PHSAPA Liaison and will remain in that position. LTJG Martindale will consider the JOAG Liaison position. It was noted that the JOAG is a very politically active group. Meets Fridays, 1300-1500. There is a guest speaker the first hour and the second hour is informative.

(Per email dated 2/12/07 from CDR Placide, LT Martindale will take over JOAG liaison role from CDR Placide).

IHS Liaison Report

HIS PA/Advance Practice Nurse Conference May 21-25, Scottsdale, AZ; contact frances.placide@ihs.gov for more information.

Compensation Workgroup Report

WG has completed data and information collection process on Special Pay. Matrix of PHS Special Pay was developed and forwarded to HSO CPO. WG contributed to development of a Decision Memo for consideration of retention pay for PHS PAs. Memo is pending review by HS CPO and PHS leadership. Many thanks to LT Stephen Smith and LT Ron Pinheiro for their commitment and diligence.

New Business

Discussion led by LCDR Zink on issuances for OFRD of which he is a committee member. Issuances were sent out with a response time for the first draft due in one month.

Adjournment

The meeting was adjourned at 1955 hours.

**The next teleconference will be held Thursday, March 8, 2007 @ 1830 hrs EST.
The call-in number is 1-866-619-7571; Passcode number 427- 4208.**

Meeting minutes draft prepared by LCDR Bonfiglio, PAPAG Secretary.