

**Physician Assistant Professional Advisory Group**  
**U.S. Public Health Service**  
**Thursday, May 10, 2007**  
**1830 - 2000**

<b>Attendance</b>	<b>Rank</b>	<b>Last Name</b>	<b>First Name</b>	<b>OPDIV</b>
<b>Excused</b>	<b>LCDR</b>	<b>Zink</b>	<b>James</b>	<b>DHS</b>
<b>Present</b>	<b>LT</b>	<b>Branch</b>	<b>Tracy</b>	<b>HRSA</b>
<b>Present</b>	<b>LCDR</b>	<b>Bonfiglio</b>	<b>Susan</b>	<b>BOP</b>
<b>Excused</b>	<b>LCDR</b>	<b>Hawkins</b>	<b>Camille</b>	<b>OCCO</b>
<b>Absent</b>	<b>LT</b>	<b>Bunnell</b>	<b>Rebecca</b>	<b>HRSA</b>
<b>Present</b>	<b>LT</b>	<b>Burt</b>	<b>Brian</b>	<b>BOP</b>
<b>Present</b>	<b>CDR</b>	<b>Placide</b>	<b>Frances</b>	<b>IHS</b>
<b>Present</b>	<b>CDR</b>	<b>Hunter-Buskey</b>	<b>Robin</b>	<b>BOP</b>
<b>Absent</b>	<b>LCDR</b>	<b>Harris</b>	<b>Robert</b>	<b>HRSA</b>
<b>Excused</b>	<b>LCDR</b>	<b>Tahiru</b>	<b>Adam</b>	<b>HRSA</b>
<b>Present</b>	<b>LCDR</b>	<b>Pelkey</b>	<b>Michelle</b>	<b>NOAA</b>
<b>Present</b>	<b>LT</b>	<b>McKinnon</b>	<b>Mark</b>	<b>OS</b>
<b>Excused</b>	<b>LT</b>	<b>Hager</b>	<b>Paul</b>	<b>IHS</b>
<b>Present</b>	<b>LTJG</b>	<b>Martindale</b>	<b>Howie</b>	<b>NHSC</b>
<b>Excused</b>	<b>LT</b>	<b>LaFleur</b>	<b>Phillip</b>	<b>BOP</b>
<b>Present</b>	<b>LT</b>	<b>Morrison</b>	<b>Denise</b>	<b>HRSA</b>
<b>Present</b>	<b>LT</b>	<b>Morris</b>	<b>Katherine</b>	<b>IHS</b>
<b>Guests: LT Pascale</b>				
<b>          LCDR Forbes</b>				

Call to order

Meeting was called to order at 1836.

Approval of Minutes

Minutes of April 2007 minutes were approved with corrections.

Summary and Status of Action Items

All open items were reviewed and updated; please see attached.

PAPAG Chair Report – LCDR Zink

No report currently.

Subcommittee Reports

Communications Committee - LT Tahiru and LT Morris

Nothing new to report.

Readiness Committee - LT Hager and LTJG Martindale

Nothing new to add beyond what was reported in the action items.

Professional Development Committee - LCDR Harris (Chair) and LTJG Morrison

Nothing new to add, waiting for revisions to the Career Matrix.

Membership Committee – LT Branch (Chair) & CDR Hunter-Buskey

The call for nominations for the 2008 year has been posted in the CC E-Bulletin. We will continue to send out calls for nominations with each PAPAG Newsletter. We have personally contacted PA's who in the past voiced an interest in becoming more active in the PAPAG.

CDR Buskey noted that she has been tasked to do RADM Milner's calendar. RADM Milner wishes to surround himself with PA aides for his national speaking engagements. Encouraged junior officers to come forward to develop a pool of Aide de Camps. Currently in the process of developing criteria for a Protocol Task. Criteria would include, in addition to others: Basic Ready qualification; a minimum number of years of experience; completion of a BOTC. This would be sent out to Professional Development Committee, COA Branch Presidents, NSO officers, the list serve and newsletter.

Policy Committee – LCDR Hawkins

LCDR Hawkins continues to look at the old policies for updating.

Recruitment and Retention Committee - LT McKinnon and LCDR Pelkey

Getting updates for new job listings. Lists are being put together again from the different agencies.

Welcoming Committee – LT Burt

No Welcome Packets were sent out this month (no names received).

Uniform Standards section to the Welcome Packet has been completed and will be in the Newsletter as well.

Ad Hoc COA Subcommittee - LT McKinnon and LT Bunnell

COA Breakfast sessions all set.

Awards Committee - CDR Placide

Plaque for PA of the Year award has been completed and is ready for presentation.

PAPAG sent one nomination to AMSUS PA of the Year award.

LT LaFleur will provide a presentation on preparing for PHS awards at COA conference 2007.

Compensation Workgroup - CDR Placide, LT Stephen Smith, LT Ron Pinhiero

Nothing to report.

IHS Liaison - CDR Placide

1. 24 PAs attended the Advances in Indian Health Meeting in Albuquerque, NM May 1-May 4. Successful meeting.

2. Working on improving PA parity for civil service HIS PAs.
3. PA jobs updated at IHS site at [www.ihs.gov](http://www.ihs.gov) <http://www.ihs.gov>

#### JOAG Liaison - LTJG Martindale

Two guest speakers were at the meeting. One being CAPT Coppola. The following items are the intent during Transformation:

- Increase the Corp size to 6600. Currently now at 6000, 33% in clinical billets. The intent is to increase the number in clinical billets to 48%.
- Shorten the time from application to call to active duty to 8-12 weeks.
- Scholarship programs will be offered to those who join.
- Incentives for 3 H billets.

#### PHSAPA Liaison – LCDR Hawkins

Currently no report.

#### New Business

Contact Carolyn with BOTC to inquire regarding the process by which PA's in the new class could be provided the PAPAG Welcome packets.

Assimilation issue regarding the mandate for PA's to have a Masters in the PA discipline – should it be revisited again? Nine out of eleven disciplines in the HSO category do not require a masters for assimilation. No movement to date on it from ADM Milner since 9/06 when it was revisited with him as the new CPO for HSO's.

#### Adjournment

The meeting was adjourned at 1950 hours.

**The next teleconference will be held Thursday, May 10, 2007 @ 1830 hrs EST.**

**The call-in number is 1-866-619-7571; Pass code number 427- 4208.**

**Meeting minutes draft prepared by LCDR Bonfiglio, PAPAG Secretary.**