

**Physician Assistant Professional Advisory Group
U.S. Public Health Service
Thursday, May 21, 2009
2030 – 2200 EST**

Attendance	Rank	Last Name	First Name	OPDIV
Present	CDR	Bonfiglio	Susan	NIH
Present	LT	Bowens	Karla	BOP
Present	LCDR	Hager	Paul	IHS
Present	CDR	Cole	Gary	IHS
Present	LCDR	Branch	Tracy	OS
Present	LT	Amaya	Lisa	IHS
Present	CDR	Buckser	Jeffrey	DIHS
Present	LT	Fideli	Ulgen	AMEDD
Excused	CDR	Hunter-Buskey	Robin	BOP
Excused	LCDR	LaFleur	Phillip	FDA
Present	LCDR	Morris	Katherine	IHS
Present	CDR	Pelkey	Michelle	NOAA
Present	LT	Ruiz	Melinda	DIHS
Present	LCDR	Russell	Karen	BOP
Excused	LT	Taylor	Shawn	FDA
Present	LCDR	Wickard	Paul	BOP
Guests:	LT	Vanhorn	Peter	DIHS
	LT	Klimp	Scott	DOD (Fort Bragg)

Call to order

Meeting called to order at 2030. Roll call taken by LT Ruiz.

Approval of Minutes

The March 2009 minutes were approved with some minor corrections and were sent to the HSO CPO, HS PAC Chair, and HSO Webmaster.

Summary and Status of Action Items

Reviewed and updated

Chair Report /CDR Bonfiglio

HS PAC seeking new members for 2010. For those of you finishing out your term in the PAG it would be a good next step for continued involvement in our Category. It can be competitive, so think about volunteering on one of the committees next year anticipating applying for membership in 2011. Volunteer involvement is also an option for those whose term does not end this year. Application deadline is June 30th.

Our courses on USPHS Learning Management System (Blackboard on the OFRD site) are now able to

be accurately accounted for and thus in compliance with all Continuing Education Credit criteria. From Nov 11, 2008 on for modules that qualify for CEC's you will be able to count those towards your NCCPA CME requirement. For those that you completed prior to Nov 11 you must retake the evaluations and receiving a passing grade to have credit for them. You can also receive Certificates of Completion for these courses that qualify to keep as record for any NCCPA audit of your CME's. This certificate will include the number of CEC's you earned for completion of that module.

GOOD NEWS! The Advanced Burn Life Support Course (ABLS) has once again been opened to PA's. It will be held June 5th at the end of the COF Conference in Atlanta this year. LT Brian Burt is a great resource for anyone who has questions as he has attended in the past. Hopefully everyone received the registration forms sent out on an earlier email. It was also posted on the Listserv.

Subcommittee Reports

Awards Subcommittee /LCDR Wickard

Captain F. Placide won the USPHS PA of the year award which was presented at the recent COA meeting. The other two applicants were forwarded for AMUS award.

Communications Subcommittee/ LT Amaya, LT Taylor

Committee duties divided between co-chairs. LT Amaya will be maintaining the website and reports, while LT Taylor will publish the weekly newsletter. LT Taylor was unavailable entire month of May due to TDY. CDR Bonfiglio arranged outreach opportunities at several PA programs. LT Taylor will arrange meeting with Barry University in Tampa.

Membership Subcommittee /CDR Buckser, CDR Pelkey

The Membership Committee has given everyone another month to get their applications in. There was some concern that we moved the schedule up this year and so more time was given. We are hoping to avoid the situation of approving new applicants late in the year. It would be desirable to have the new panel of members approved in the next month or two.

We have a number of strongly qualified applicants this year. The Membership Committee will be seeking volunteers to look at application packages and discuss the various candidates. I anticipate that the volunteers will not have to attend more than one teleconference to discuss their findings and vote on the new members.

Policy and Procedure Subcommittee/ LT Bowens, LCDR Russell

Submitted by: LCDR Hager

All PAPAG Position Description reviewed, revised and distributed to membership for review. PAPAG Position Descriptions approved by all thirteen members in attendance.

Professional Development Subcommittee/ CDR Hunter-Buskey, LT Melinda Ruiz

A second call for PA mentors was distributed via the PAPAG list serve. The PAPAG Senior/Junior program is underway; so far the total number of PA Buddy Officers (excluding Admirals and PAG

members) are 102 Junior Officers and 19 Senior Officers. A total of 15 e-mails were kicked back. Free CME opportunities continue to be added to the weekly newsletter. There is a plan to summarize 2010 benchmarks for distribution. New CV format presentation will occur this summer.

Readiness Subcommittee /LCDR Hagar

Continue communications with PA officers who are not Basic Ready. Most of the seventeen officers have one or more of the criteria that has expired. Remind to send in NCCPA Certification not State License when prompted by OFRD for Licensure.

Recruitment and Retention Subcommittee /LCDR Phillip LaFleur, LT Fideli

No Report

Welcoming Subcommittee/ LCDR Morris

The CC accepted three new PA's:

LCDR Robert Feinberg with DHS, LT Daniel Lillquist with IHS, and LT Pamela Lee with FDA
PAPAG emailed to all the new officers and all were invited to the PAPAG teleconference.

Ad Hoc COA Subcommittee/ LCDR Branch, LT Amaya

Ad Hoc COF Committee Report

The COF Conference was one of the best attended 1265 individuals were in attendance. The PA Breakout session was attended by several non-PA members in addition to PAs. Comments following the session included having the presentations on Promotion Preparedness and OFRD presented in the HS-PAC session so that more officers could benefit from the information. Next years conference will be held in San Diego 24-27 May 2010.

Ad Hoc AMSUS Subcommittee /CDR Hunter-Buskey, CDR Pelkey, CDR Bonfiglio

AMSUS has three new awards this year; information on each award is posted on their website: <http://www.amsus.org/awards/nominations/>. The three new awards are listed on this website under noncompetitive awards and are the last three listed. If you wish at one of our upcoming meetings I can arrange for an individual from their Awards committee give us a talk on AMSUS Awards. This is an excellent option for fulfilling this Benchmark. Also remember this is another opportunity for nomination of another PHS officer. Awards Program opened April 20. I also encourage all of you to become members of AMSUS and consider attending the annual meeting to be held in St. Louis this year. I have included the HS PAC report from 4/3/09 in a separate document. Next meeting will be held at the COF Conference in Atlanta so get your questions ready for our meeting on 5/21.

Liaison Reports

BOP / CDR Wickard

BOP News Had recent CERNA training with CDR B. Brown on MLP career progression. BOP is working on student loan repayment also.

DIHS / CDR Buckser

DIHS is attempting to increase excellence through standardization, implementing efficiencies, increasing coordination and expanding acquisition of valuable resources. The goal is to retain skilled full time employees to fulfill the agency's mission. There are still numerous jobs throughout the country for PA's in the detention facilities. The facilities are located from Batavia, New York to Miami, Florida to San Diego, California to Seattle, Washington and many places in between. The agency is short PA's in numerous locations and will go to great lengths to place you in your desired facility.

IHS / LCDR Baughman
No Report

JOAG/ LCDR LaFleur
No Report

NOAA/ CDR Pelkey
No Report

PHSAPA/ CDR Cole

Final arrangements are being made for the AAPA Conference in San Diego. RADM Elizondo regrets he will not be attending. We still need a few volunteers for Aide de Camp for RADM Milner. CDR Cole and LCDR Smith will be the Primary Delegates with CDR Hunter-Buskey and LT McKinnon as alternates. We decided not to purchase a table this year because of the late notice and those attending had already purchased tickets. An aggressive membership drive is completed with all active-duty PA's contacted telephonically or by email. LCDR Randy Groves is appointed as Historian. CAPT Harry Taylor received the PHSAPA Honorary PA Recipient of the year. LCDR Steven Smith will draft a letter stating same.

FDA/ LCDR Stephen Smith
Nothing to Report

New Business:

- Officer Profile system located in security section of CCMIS
- NIH hiring process for NP's/PA's
- Announce the New Federal Bureau of Prisons Clinical Consultant for Midlevel Providers, LCDR John Gibbons, MS, PA-C

Meeting was adjourned at 2115 hours EST.

Next teleconference: Thursday, July 30, 2009 @ 2030 hrs EST.

Call-in number: 866-619-7571; Pass code number 4274208.

Minutes drafted by LT Ruiz, Secretary

Finalized and checked by Acting Chair, CDR Gary Cole